



## Attendance

At Stanley Road we know that good attendance is the key to successful schooling. We believe that all our pupils are entitled to the highest standard of education and are capable of achieving great things. However, this is only possible if children attend school every day. All schools are expected to rigorously monitor and challenge poor pupil attendance as they strive to improve overall attendance for all of the children.

Although we aim for 100% attendance, each year we set a target which is used to compare us to other schools nationally. Our target for this year is for attendance to be over 96%. Poor attendance is considered to be anything that falls below 94%.

### **Working Together to Improve Attendance**

If your child's attendance falls below 94%, we will contact you via a letter to inform you that your child's attendance must improve, and that we will be monitoring this moving forward. We will expect parents to work with the school to improve their child's attendance if they fall into the attendance monitoring programme.

We hold Attendance surgeries on a half termly basis and you will be invited to one of these to discuss how we can support you to improve your child's attendance.

Anything less than 90% is nationally classed as persistently absent. If a child has 90% attendance for every year of their school life this equates to half a school year of missed education. Research has demonstrated that Attendance can significantly impact on future academic success.

If your child is classed as persistently absent, they will be referred to the local authority school attendance service, fixed penalty notices will be actioned, and in some circumstances, referrals will be made into children's social care and other extended services, particularly if we feel that the welfare of the child is being affected.

Punctuality to school also falls under attendance, as persistent lateness to school will mean that your child is not in school on time in order to get their registration mark and consequently, they will be missing out on aspects of learning. If they are not in school on time, this will be marked as

an absence on the morning register and this will therefore negatively impact their overall attendance percentage.

Please can we ask for your support in ensuring your child is in school regularly and that their attendance is as close to 100% as possible.

### **The School Day starts at 8:40am**

The school doors open at 8.40am, and the gates will remain open until 8.50am. If children arrive after this time, they will have to enter school by the late door and they will receive a late mark. Children arriving after 9.30am will receive an unauthorised absence mark. It can be very unsettling for children to arrive late, and they will have missed important teaching input. Please ensure your child is in school on time every day.

### **Absences**

If your child is absent from school, you must telephone before 9.30am. Whenever possible, appointments should be made outside of the school day. If they have to be taken during the school day, please ensure they attend school before and after the appointment.

### **Holidays during Term Time**

The law states that children should attend school every day and there is no entitlement to parents to take their child on holiday during term time. It makes it clear that Head teachers must not grant any holiday or other absence during term time unless there are exceptional circumstances. If a child is absent for 20 days due to a holiday, they will be removed from the school role on the 21<sup>st</sup> day. Parents will then have to apply for a new school place and there is no guarantee that a place at Stanley Road will still be available.

Parents will receive a Penalty Notice from the Local Authority if their child has 10 or more absences without the consent of the school, whether this is due to holiday leave or another reason. 1 absence is equivalent to a morning or afternoon. A late arrival after 9.30am is also equivalent to 1 absence. These penalty notices cost £60 per child per parent if paid within 21 days and £120 per child per parent if paid between 22 and 28 days.

The table below shows how much learning is lost each day your child is absent from school.

Rating	Attendance	Actual Attendance	Whole Days Absent	Learning Hours Lost
<b>Excellent</b>	<b>100%</b>	<b>190 days</b>	<b>0</b>	<b>0</b>
	99%	188 days	2	10
<b>Good</b>	<b>98%</b>	<b>186 days</b>	<b>4</b>	<b>20</b>
	97%	184 days	6	30
	96%	182.5 days	7.5	37.5
<b>Satisfactory</b>	<b>95%</b>	<b>180.5 days</b>	<b>9.5</b>	<b>47.5</b>
<b>Cause for Concern</b>	<b>90%</b>	<b>171 days</b>	<b>19</b>	<b>95</b>
	89%	169 days	21	105

	88%	167 days	23	115
	87%	165 days	25	125
Unsatisfactory	86%	163 days	27	135
Serious Cause for Concern	85%	161.5 days	28.5	142.5
	84%	159.5 days	30.5	152.5
	83%	158 days	32	160
	82%	156 days	34	170
	81%	154 days	36	180
Critical	80%	152 days	38	190

Please support us and help your child to achieve great things by ensuring they attend school every day and are only absent if they are too poorly to attend.

If you have any questions about attendance or have concerns and would like support, please contact Mrs Robson in the school office to arrange a meeting.